

U.S. Bankruptcy Court
District of Delaware



Revised Local Form 111

Notice of Agenda
of Matters Scheduled for Hearing

EFFECTIVE DATE: NOVEMBER 1, 2003

Note: On November 1, 2003, this form will be available in Microsoft Word and WordPerfect format from the "Forms" section of the Court's website.

IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF DELAWARE

In Re:

Chapter ____

Case No. ____ - ____ (____)

Debtor.

NOTICE OF AGENDA OF MATTERS
SCHEDULED FOR HEARING ON _____, ____ AT _____ .M.

CONTINUED MATTERS

1. Title of Motion (Docket # and Filed Date)

Response Deadline:

Responses Received:

Status: (State the continued hearing date or date is to be determined.)

UNCONTESTED MATTERS WITH CERTIFICATE OF NO OBJECTION (C.N.O.)

2. Title of Motion (Docket # and Filed Date)

Related Documents:

A. C.N.O.

B. Proposed Order with Related Docket #

Status: (C.N.O. filed)

UNCONTESTED MATTERS GOING FORWARD

3. Title of Motion (Docket # and Filed Date)

Related Documents: (Only list documents which Court will need to review in
relation to the matter scheduled, i.e. Stipulation or Revised Order)

Response Deadline:

Responses Received:

Status: (State if parties are in negotiations and intend to submit a stipulation at the hearing. State if a revised order is to be submitted at hearing.)

CONTESTED MATTERS

4. Title of Motion (Docket # and Filed Date)

Related Documents: (Only list documents which Court will need to review in relation to the matter scheduled.)

Response Deadline:

Responses Received:

Status: (State if negotiations are still occurring, the matter is going forward on oral argument or for scheduling purposes only. State number of witnesses to testify and estimated time needed.)

ADDITIONAL MATTERS (This section would be included on an amended agenda if counsel forgot to list matters on the original agenda.)

5. Motion (Docket # and Filed Date)

Related Documents:

Response Deadline:

Responses Received:

Status: (State if matter is continued, uncontested, scheduling, or evidentiary)

Date

Signature

The following are some **Important Reminders** regarding preparing Local Form 111. Do not submit this section with the Agenda.

- Number agenda matters consecutively. Do not start with No. 1 at each new section.
- Include stay motions and adversary proceedings in the above sections. Do not create a separate section for these matters.
- List Objections in order they appear on the docket.
- Amended agendas should have new material in **bold** only. There is no need to italicize or underline.
- Double check the updated docket before filing an agenda to be sure you have included all docket numbers on pleadings listed.
- If a Response does not appear to have been filed with the court, this should be so noted on the agenda and a copy provided in the binder.